

WALK-IN-INTERVIEW FOR THE POST OF JUNIOR ASSISTANT MANAGER (TECHNICAL)



1. NRDC, a Section 8 Company under the Companies Act, 2013 and an enterprise of Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology, Govt. of India is engaged in the development, promotion and transfer of technologies emanating from various national R & D institutions/universities. The Corporation offers its IPR and Technology Transfer services in wide areas like, Chemical, Agro & Food processing, Life Sciences, Mechanical, Electrical & Electronics and it acts as an effective catalyst translating innovative research into marketable industrial products. NRDC has the largest repository of Indian technologies and licensed about 2000 technologies to more than 5000 entrepreneurs/start-ups/institutes/corporate. NRDC with its presence in Start-up ecosystem is establishing and managing number of Business Incubators, providing consultancy support to MHI, MNRE, IOCL, MoMSME, APEDA, Ministry of Commerce and Industry and is also engaging with large number of foreign bodies like USPTO, AARDO, TIRDO, EBTC for enhanced foreign collaboration. Also, NRDC has recently established the facility NETRA (National Establishment for Technology Readiness Assessment) and Design Clinic Facility.
2. NRDC is looking to engage qualified and motivated professionals **on contract basis for its MHI Project at New Delhi**. The engagement shall be initially up to March 2027 (co-terminus with the project), extendable subject to the project extension, for coordination of activities as under: -
- 3.

Location	Post/Pay & Age	Qualification & Experience
NRDC Headquarters, New Delhi (MHI Project)	Name and numbers of Post: Junior Assistant Manager (02) Consolidated Remuneration: Rs.50,000 p.m. Maximum Age: 35 years	Essential Educational Qualification: B. Tech (Preferably in mechanical, automotive, electrical and electronics disciplines) Desirable Educational Qualification: M Tech in related discipline Experience: At least 3 years' post qualification experience in R&D/ Design Planning, Erection and commissioning of Turnkey Projects/Technology Transfer/ Industrial operations in product/ processes and 01 year preferably 01 years in a PSU/Govt. Dept.

4. **Note:**

- a) Tenure mentioned above may be extended which is co-terminus with the project period which is at present till 31.03.2027.
- b) The person engaged on contractual basis shall have to execute a secrecy agreement with the Corporation.

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- c) The incumbent engaged on contract will not have any claim, implicit or explicit, for consideration against any regular post in NRDC. An annual increment of upto a max of 10% may be given to contractual employees based on performance.
- d) Contract may be terminated at any time by giving one-month notice by either side.
- e) No TA /DA is payable for attending the interview.

5. General information for all the candidates including Terms & Conditions:-

- a) The date for determining the upper age limit, qualification and/or experience etc. will be the date of interview. Age relaxation/concessions to the reserved category candidates/internal candidates shall be as per Govt. of India/NRDC Guidelines. All reserved category candidates shall submit attested copies of the latest Caste Certificate issued by the Competent Authority on the prescribed format and must enclose it with the application form for claiming relaxation/concession.
- b) Candidates employed in Government and Semi-Government Organizations, Defence Forces, Public Sector Undertakings, must apply through proper channel without which their candidature will not be considered. The applicant shall ensure that the application must reach before the closing date.
- c) The short-listed candidates will be required to bring Original Certificates/ Testimonials and a photocopy of each of them at the time of interview.
- d) NRDC reserves the right to amend/alter/change/modify the number of posts or any or all of the conditions if necessary or cancel the advertisement/recruitment without assigning any reasons thereof.
- e) Candidates are requested to provide their active email Id/Mobile phone numbers/Landline phone No. in the application form for easy contact.
- f) The candidate is responsible for the correctness of the information provided in the application.
- g) If it is found at a later date that any information given in the application is incorrect/false, the candidature/appointment is liable to be cancelled/terminated.
- h) The selected candidates have to join the duty within one month of receipt of the offer letter alongwith medical fitness certificate from the hospital recognized by NRDC for the purpose.
- i) Though the initial posting will be as mentioned against the post but he/she may be transferred/posted anywhere within or outside the country as the posts are transferrable.
- j) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the NRDC shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
- k) Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Courts only.
- l) Applicants must not furnish any particulars that are false, tampered or fabricated, or suppress any material/information while submitting the application and self-certified copies/testimonials.
- m) **Candidates are required to apply/register through the application form provided on NRDC website. Before applying/registering on NRDC website candidates should ensure that all the parameters of age, qualifications and experience etc. are fulfilled by them otherwise they will not be eligible to appear in walk-in-interview.**

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- n) 'Corrigendum' or 'Addendum' or 'Cancellation' to this advertisement, if any, shall be published on the website of NRDC. Therefore, the Applicants are advised to check the website of NRDC regularly.
- o) Canvassing in any form, by or on behalf of any candidate shall *lead to the* disqualification/ *cancellation of candidature*.

6. How to apply:-

Interested candidates shall **apply/register for the post through the link provided on NRDC website** by 07.09.2026, for appearing in walk-in-interview.

Only those candidates who have successfully submitted their application/registered shall be allowed to appear for the walk-in-interview.:

The Junior Assistant Manager (Personnel)
NRDC, 20-22, Zamroodpur Community Centre,
Kailash Colony Extension,
NEW DELHI-110048.

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Tentative Schedule for walk-in-interview

S.no.	Name of the Post	Tentative Date of Interview	Reporting Time	Venue
1	Junior Assistant Manager (Technical)	14.09.2026	09:30 AM to 11:00 AM	NRDC, 20-22, Zamroodpur Community Centre, Kailash Colony Extension, NEW DELHI-110048