

Self appraisal report for Year (2023-24)

Auditor Agency: Dr T S Rana(HRDC - CSIR)

Ministry Name: Ministry of Science & Technology

Department Name: Department of Scientific & Industrial Research

Public Authority Name: National Research Development Corporation

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.nrdcindia.com/ContactUs	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.nrdcindia.com/Pages/Our%20Board%20of%20Directors	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.nrdcindia.com/Pages/Vision%20Mission	Fully Met	1.28	https://www.nrdcindia.com/Pages/Vision%20&%20Mission
1.1.4	Function and duties	Fully Met	1.28	1.28	https://nrdcindia.com/Pages/The%20Particulars%20of%200Corporation%20Functions%20and%20D	Fully Met	1.28	ok

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1.1.5	Organization Chart	Fully Met	1.28	1.28	uties https://www.nrdcindia.com/assets/vendor/filemanager/userfiles/RTI/MV1-V20_27APR22.pdf	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.nrdcindia.com/Pages/About%20Us	Fully Met	1.28	ok
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/The%20Powers%20and%20duties%20of%20Officers%20and%20Employees	Fully Met	1.54	ok
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/The%20Powers%20and%20duties%20of%20Officers%20and%20Employees	Fully Met	1.54	ok
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employees%20for%20discharging%20%20%20their%20functions			
1.2.4	Exercised	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employees%20fo	Fully Met	1.54	ok

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					r%20discharging%20%20%20their%20functions			
1.2.5	Work allocation	Fully Met	1.54	1.54	https://nrndcindia.com/Pages/The%20Powers%20and%20duties%20of%20Officers%20and%20Employees	Fully Met	1.54	ok
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://nrndcindia.com/Pages/Procedure%20followed%20in%20the%20decision%20making%20process%20including%20channels%20of%20supervision%20and%20accountability	Fully Met	1.54	ok
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://nrndcindia.com/Pages/Procedure%20followed%20in%20the%20decision%20	Fully Met	1.54	ok

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					making%20process%20including%20channels%20of%20supervision%20and%20accountability			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://nrndcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20by%20its%20employees%20for%20discharging%20their%20functions	Fully Met	1.54	ok
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://nrndcindia.com/Pages/Time%20Limit%20For%20Taking%20Decisions	Fully Met	1.54	https://nrndcindia.com/Pages/Time%20Limit%20for%20achieving%20the%20Targets

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1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://nrddcindia.com/Pages/Procedure%20followed%20in%20the%20decision%20making%20process%20including%20channels%20of%20supervision%20and%20accountability	Fully Met	1.54	ok
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://nrddcindia.com/Pages/About%20Us	Fully Met	1.54	https://nrddcindia.com/Pages/Norms%20set%20by%20corporation%20for%20the%20discharge%20of%20its%20functions
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.nrddcindia.com/assets/vendor/filemanager/userfiles/MoA2019.pdf	Fully Met	1.54	ok
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://nrddcindia.com/Pages/Norms%20set	Fully Met	1.54	ok

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					%20by%20corporation%20for%20the%20discharge%20of%20its%20functions			
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/Time%20Limit%20for%20achieving%20the%20Targets	Fully Met	1.54	https://nrdcindia.com/Pages/Time%20Limit%20for%20achieving%20the%20Targets
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://nrdcindia.com/Pages/NRDC%20GRIEVANCE%20REDRESSAL%20SYSTEM	Fully Met	1.54	ok
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20by	Fully Met	1.92	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20its%20employees%20for%20discharging%20%20%20their%20functions			
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employees%20for%20discharging%20%20%20their%20functions	Fully Met	1.92	ok
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records	Fully Met	1.92	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employees%20for%20discharging%20%20%20their%20functions			
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://nrddcindia.com/Pages/Transfer%20Policy%20Orders	Fully Met	1.92	ok
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://nrddcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20em	Not Met	0	Not Met

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					employees%20for%20discharging%20%20%20their%20functions https://nrdcindia.com/Pages/Details%20in%20respect%20of%20the%20information%20available%20to%20or%20held%20by%20it%20reduced%20in%20an%20electronic%20form			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Respective Concerned Officials	Not Met	0	Not Met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://nrdcindia.com/Pages/Our%20Board%20of%20Directors	Fully Met	0.96	https://nrdcindia.com/Pages/Boards%20Councils%20Committees%20and%20other%20Bodies%20Constituted%20as%20Part%20of%20th

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								e%20Public%20Authority
1.7.2	Composition	Fully Met	0.96	0.96	https://nrdcindia.com/Pages/Our%20Board%20of%20Directors	Fully Met	0.96	https://nrdcindia.com/Pages/Boards%20Councils%20Committees%20and%20other%20Bodies%20Constituted%20as%20Part%20of%20the%20Public%20Authority
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://nrdcindia.com/Pages/Our%20Board%20of%20Directors https://nrdcindia.com/Pages/Boards%20Councils%20Committees%20and%20other%20Bodies%20Constituted%20as%20Part%20of%20the%20Public%20Authority	Fully Met	0.96	https://nrdcindia.com/Pages/Boards%20Councils%20Committees%20and%20other%20Bodies%20Constituted%20as%20Part%20of%20the%20Public%20Authority
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://nrdcindia.com/Pages/Our%20Board%20of%20Directors	Not Met	0	Not Met

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					ia.com/Pages/Our%20Board%20of%20Directors			
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://nrdcindia.com/Pages/CODE%20OF%20BUSINESS%20CONDUCT%20AND%20ETHICS%20FOR%20BOARD%20MEMBERS%20OF%20NRDC	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No, the Meeting of Board of Directors of NRDC are not open to the public.	Not Applicable0		NA
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	As the Minutes of the Board meeting are Confidential in Nature, therefore the minutes of the meetings are not open to	Not Applicable0		NA

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1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	the public empty	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://nrddcindia.com/Pages/Directory%20of%20its%20officers%20and%20employees	Fully Met	3.85	https://nrddcindia.com/Pages/Time%20Limit%20for%20achieving%20the%20Targets
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://nrddcindia.com/Pages/Directory%20of%20its%20officers%20and%20employees	Fully Met	3.85	https://nrddcindia.com/Pages/Time%20Limit%20for%20achieving%20the%20Targets
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://nrddcindia.com/Pages/Monthly%20remuneration%20received%20by%20each%20of%20its%20Officers%20and%20Employees%20including%20the%20system%20of%20comp	Fully Met	3.85	ok

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					ensation%20as%20provided%20in%20its%20regulations			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://nrdcindia.com/Pages/Monthly%20remuneration%20received%20by%20each%20of%20its%20Officers%20and%20Employees%20including%20the%20system%20of%20compensation%20as%20provided%20in%20its%20regulations	Fully Met	3.85	ok
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://nrdcindia.com/Pages/Name%20and%20Designation%20of%20Officers%20responsible%20for%20effectiv	Fully Met	3.85	ok

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					e%20operationalization%20of%20mandatory%20provisions%20of%20Right%20to%20Information%20Act%202005			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://nrddcinda.com/Pages/Name%20and%20Designation%20of%20Officers%20responsible%20for%20effective%20operationalization%20of%20mandatory%20provisions%20of%20Right%20to%20Information%20Act%202005	Fully Met	3.85	ok
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nrddcinda.com/Pages/Disciplinary%20Action	Fully Met	3.85	ok
1.11.2	(ii) Finalised for Minor penalty or major penalty	Fully Met	3.85	3.85	https://nrddcinda.com/Pages/Disciplinary%20Action	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	proceedings				ia.com/Pages/Disciplinary%20Action			
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	The officials are deputed to RTI Training Programme from Time to Time	Fully Met	1.92	CSIR-HRDC is responsible for conducting training programs for NRDC
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Awareness of RTI Act, 2005 and rules their under is made through discussion and counselling by CMD, FAA and PIO	Fully Met	1.92	CSIR-HRDC is responsible for conducting training programs for NRDC
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	Fully Met	1.92	CSIR-HRDC is responsible for conducting training programs for NRDC
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://nrdcindia.com/Pages/RTI%20ACT%20and%20Guidelines	Fully Met	1.92	ok
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							

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1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://nrdcindia.com/Pages/Transfer%20Policy%20Orders	Fully Met	7.69	ok
Total			99	97		97	88	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://nrdcindia.com/Pages/Budget%20allocations%20for%20promotional%20programmes	Fully Met	10.00	ok
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://nrdcindia.com/Pages/Budget%20allocations%20for%20promotional%20programmes	Fully Met	10.00	ok
2.1.3	Proposed expenditures	Fully Met	10	10.00	As per budget approved by the Board of Directors of NRDC	Fully Met	10.00	ok
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Applicable	0	NA
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	NRDC Head office 20-22, Zamroodpur	Fully Met	10.00	ok

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					Community Centre Kailash Colony Extn. New Delhi – 110048 https://nrdcindia.com/ContactUs			
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://nrdcindia.com/Pages/Foreign%20and%20Domestic%20Tours%20Budget	Fully Met	16.67	ok
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	No Foreign Tour executed https://nrdcindia.com/Pages/Tour%20Details	Partially Met	8.34	Complete information required
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://nrdcindia.com/Pages/Information%20Related%20to%20Procurement	Fully Met	16.67	ok
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://www.nrdcindia.com/assets/vendor/filemanager/userfiles/RTI/CAG_Comments_2024.pdf	Fully Met	50.00	ok
Total			140	140		140	132	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://nrddcindia.com/Pages/Particulars%20of%20any%20arrangement%20that%20exists%20for%20consultation%20with%20or%20representation%20by%20the%20members%20of%20the%20public%20in%20relation%20to%20the%20of%20its%20policy%20or%20implementation%20thereof	Fully Met	12.50	ok
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI	Fully Met	12.5	12.50	https://nrddcindia.com/Pages/Particulars%20of%20any%20arrangement%20that%20e	Fully Met	12.50	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	applicants				exists%20for%20consultation%20with%20or%20representation%20by%20the%20members%20of%20the%20public%20in%20relation%20to%20the%20formulation%20of%20its%20policy%20or%20implementation%20thereof https://nrddia.com/FeedbackApplication			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.nrdcindia.com/ https://www.facebook.com/nationalresearchdevelopmentc	Fully Met	50.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					orporation https://twitter.com/NRDCIndia1953 https://www.linkedin.com/company/national-research-development-corporation/ https://www.youtube.com/channel/UC1adPI9l--Qa91mpFxEGbA			
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employees%20for%20discharging%20%20	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20their%20functions https://nrdcindia.com/Pages/Details%20in%20respect%20of%20the%20information%20available%20to%20or%20held%20by%20it%20reduced%20in%20an%20electronic%20form			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Technical Notes, Awiskar and Invention Intelligence Magazine, NRDC AT YOUR SERVICE etc.	Fully Met	25.00	ok
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20held%20b y%20it%20or %20under%2 0its%20contro l%20or%20us ed%20%20by %20its%20em ployees%20fo r%20dischargi ng%20%20% 20their%20fun ctions https:// www.nrdcindi a.com/Pages/ Latest%20Full %20Edition htt ps://www.nrdc india.com/Pag es/II%20Lates t%20Full%20 Edition Such other Information like Annual Report, MOA & AOA, etc on NRDC website.			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	https://nrdcindia.com/SubscribeNow	Fully Met	25.00	ok
Total			175	175		175	175	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://nrdcindia.com/Pages/Details%20in%20respect%20of%20the%20information%20available%20to%20or%20held%20by%20it%20reduced%20in%20an%20electronic%20form	Fully Met	14.29	ok
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Awishkar Magazine in Hindi being printed https://www.nrdcindia.com/Pages/Latest%20Full%20Edition https://www.nrdcindia.com/Pages/II%20Latest%20Full%20Edition	Fully Met	14.29	ok
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Duly mentioned on the cover	Fully Met	28.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					page of such Manual/Hand book			
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://nrdcindia.com/Pages/RTI https://nrdcindia.com/Pages/Details%20in%20respect%20of%20the%20information%20available%20to%20or%20held%20by%20it%20reduced%20in%20an%20electronic%20form	Fully Met	9.52	ok
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20by	Fully Met	9.52	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20its%20em ployees%20fo r%20dischargi ng%20%20% 20their%20fun ctions			
4.3.3	Location where available	Fully Met	9.52	9.52	https://nrdcindia.com/	Fully Met	9.52	ok
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	NRDC Website/NRDC office	Fully Met	7.14	ok
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://nrdcindia.com/Pages/ASEAN%20Portal https://nrdcindia.com/Pages/Rules%20regulations%20instructions%20manuals%20and%20records%20held%20by%20it%20or%20under%20its%20control%20or%20used%20%20by%20its%20employee%20for%20discharging%20%20%20their	Fully Met	7.14	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20functions https://nrdcindia.com/OutreachCenter/1 https://nrdcindia.com/FeedbackApplication			
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://nrdcindia.com/ContactUs	Fully Met	7.14	ok
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://nrdcindia.com/ContactUs	Fully Met	7.14	ok
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://nrdcindia.com/Pages/NRDC%20GRIEVANCE%20REDRESSAL%20SYSTEM	Fully Met	3.57	ok
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.nrdcindia.com/assets/vendor/filemanager/userfiles/RTI/RTI_Application_2024.pdf https://nrdcindia.com/assets/vendor/filemanager/userfiles/RTI_Requests.pdf	Fully Met	3.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://nrdcindia.com/Pages/List%20of%20Program%20Project%20Completed%20%20Ongoing	Fully Met	3.57	ok
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://nrdcindia.com/ Under "Programmes" Tab	Fully Met	3.57	ok
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://nrdcindia.com/Pages/Information%20Related%20to%20Procurement	Fully Met	3.57	ok
4.5.6	Annual Report	Fully Met	3.57	3.57	https://nrdcindia.com/ Under "About NRDC" Tab	Fully Met	3.57	ok
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://nrdcindia.com/Pages/FAQ	Fully Met	3.57	ok
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://nrdcindia.com/Pages/Norms%20set%20by%20corporation%20for%20the%20discharge%20of%20its%20fu	Fully Met	3.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nctions			
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.nrddcindia.com/assets/vendor/filemanager/userfiles/RTI/RTI_Application_2024.pdf https://nrddcindia.com/assets/vendor/filemanager/userfiles/RTI_Requests.pdf	Fully Met	14.29	ok
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.nrddcindia.com/assets/vendor/filemanager/userfiles/RTI/RTI_Application_2024.pdf https://nrddcindia.com/assets/vendor/filemanager/userfiles/RTI_Requests.pdf	Fully Met	14.29	ok
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://nrddcindia.com/Pages/Replies%20to%20Questions%20Asked%	Fully Met	28.57	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					20in%20the%20Parliament			
Total			200	200		200	200	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://nrdcindia.com/Pages/Name%20and%20Designation%20of%20Officers%20responsible%20for%20effective%20operationalization%20of%20mandatory%20provisions%20of%20Right%20to%20Information%20Act%202005	Fully Met	20.00	OK
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	file:///C:/Users/RknangiaPC/Downloads/National_Research_Development_Corporation-1.pdf	Fully Met	20.00	9/8/2023
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the	Fully Met	20	20.00	https://nrdcindia.com/Pages/Name%20and	Fully Met	20.00	https://nrdcindia.com/Pages/RTI%20Com

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	officers				%20Designation%20of%20Officers%20responsible%20for%20effective%20operationalization%20of%20mandatory%20provisions%20of%20Right%20to%20Information%20Act%202005			mittees
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://nrdcindia.com/Pages/RTI%20Committees	Fully Met	20.00	https://nrdcindia.com/Pages/RTI%20Committees
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://nrdcindia.com/Pages/RTI%20Committees	Fully Met	20.00	https://nrdcindia.com/Pages/RTI%20Committees
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.nrdcindia.com/Pages/Right%20to%20Information	Partially Met	12.50	complete detail pf information u/s 4 of RTI Act required on website
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	Not Met	0	Not met
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Https Deployed	Not Met	0	Not met
Total			38	38		50	13	
Grand Total			752	750		762	708	